

THRIVENT FINANCIAL HALL TECH PACKET



Where the Arts Come Alive!

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ADMINISTRATION OFFICE

Address:

400 West College Avenue
Appleton, WI 54911

Location:

Corner of College Ave. & Walnut St.

Phone:

(920) 730-3782

Fax:

(920) 730-3784

Email:

info@foxcitiespac.com

Website:

foxcitiespac.com

Hours:

Mon-Fri 8:30 a.m. – 5:00 p.m.

TICKET OFFICE

Location:

Corner of College Ave. & Division St.

Phone:

(920) 730-3760

Fax:

(920) 730-3755

Email:

tickets@foxcitiespac.com

Website:

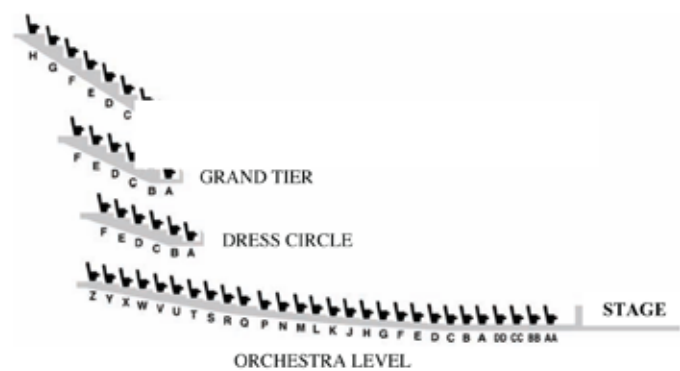
foxcitiespac.com

Hours:

Mon-Fri 10:00 a.m. – 6:00 p.m.
Sat 10:00 a.m. – 2:00 p.m.
Open one hour prior
to public performances

HOUSE INFORMATION

Seating Breakdown:	Total Seats 1,964
Main Orchestra	886
Dress Circle	325
Grand Tier	333
Family Circle	420



Temporary Pit Seating may be added (+108).
Maximum: 2,072 seats (see diagrams on page 24-25)
Fox Cities Performing Arts Center is allowed 10 complimentary house seats per performance.
All restrooms are wheelchair accessible.
Accessible seating is available on each seating level.
Assisted listening devices are available for the hearing impaired.

TICKETING INFORMATION

The Fox Cities Performing Arts Center utilizes the Ticketmaster system and services.

- There is a \$3.50 facility maintenance fee included in the price of each ticket.
- Tickets for shows at the Fox Cities Performing Arts Center are available by calling Ticketmaster at (920) 731-5000 in the Fox Cities, (920) 494-1414 in Green Bay, or the Center’s ticket office at (920) 730-3760. Tickets can also be purchased in person at the Fox Cities Performing Arts Center’s ticket office, any Ticketmaster outlet, or online at ticketmaster.com.
- There are no additional fees when purchasing tickets in person at the Center’s ticket office.
- Ticket office phone orders will be assessed a \$5.00 handling fee per order.
- Ticketmaster phone orders will be assessed a \$3.50 handling fee per order and a maximum of \$5.00 per ticket convenience fee. Internet sales are charged the same ticket fees.
- Group sales charge a \$2.00 per ticket handling fee on most orders.

DIRECTIONS

From south of Appleton (Milwaukee, Fond du Lac, Oshkosh, Neenah) From U.S. Highway 41 north, take exit number 137, College Avenue. Proceed right (east) on College Avenue for four (4) miles to downtown Appleton. The Fox Cities Performing Arts Center is on the left between Walnut and Division Streets.

From north of Appleton (Green Bay, Ashwaubenon, De Pere) From U.S. Highway 41 south, take exit number 142, Richmond Street (Highway 47). Proceed left (south) for three (3) miles to College Avenue. Turn left on College Avenue. The Fox Cities Performing Arts Center is on the left between Walnut and Division Streets.

From Madison Take Highway 151 north to 59 east. From 59 to U.S. Highway 41 north. From Highway 41 north, take exit number 137, College Avenue. Proceed right (east) on College Avenue for four (4) miles to downtown Appleton. The Fox Cities Performing Arts Center is on the left between Walnut and Division Streets.

PARKING

Ample automobile parking is available in Appleton’s parking structures, the closest of these being the Washington Street ramp and the Midtown Ramp. Street parking is also available. For tour bus parking information please refer to Diagram F – Site Map. For commercial bus parking information, please visit foxcitiespac.com/events/location.

LOADING DOCK

Three loading dock doors are located backstage right:

- Dock bays #1 and #2 are dock height with adjustable dock ramps.
- Dock bay #3 is a cement ramp up to dock level.
- All three doors are 10'Wx10'H

ALL COMPANY MEMBERS, ARTISTS MANAGEMENT AND PRODUCTION PERSONNEL ARE ASKED TO ENTER AND EXIT THROUGH THE STAGE DOOR TO THE RIGHT OF THE LOADING DOCK. EVERYONE MUST CHECK IN AT THE SECURITY DESK AT THIS LOCATION. THE TICKET OFFICE CANNOT PROVIDE FRONT DOOR ACCESS.

OUTDOOR



INDOOR



STAGE SPECIFICATIONS

See Diagram A

Proscenium width.....	60'
Proscenium height.....	40'
Proscenium trim.....	28' average
Curtain line to apron DS edge.....	6'6" at center
Curtain line to back wall	55'
Wall to wall (SL-SR)	103'
Wing space stage left.....	22'
Wing space stage right	18'
Deck to grid	90'
Deck to high trim	88'6"
Floor is sprung maple deck with Black Matte topcoat.	

POWER

MAIN STAGE POWER

4-400 Amp. 3 phase 6 wire (double neutral), 125/220 vac disconnects.

All panels accept Cam Lock - PosiLock connectors, all are female. Located midstage, stage left.

ADDITIONAL STAGE POWER

5-100 Amp. 3 phase 5 wire, 117/208 vac disconnects.

All panel accept Cam Lock - PosiLock connectors, all are female.

- a.) Midstage left
- b.) On grid - up stage center
- c.) On forestage grid - stage right
- d.) In lighting booth
- e.) In follow spot booth

SOUND POWER

1 - 100 Amp. 3 phase 5 wire isolated, 117/208 vac disconnect. Down stage left.

1 - 200 Amp. 3 phase 5 wire, 117/208 vac disconnect. On loading dock.

ORCHESTRA SHELL

Wenger Diva shell with nine (9) tower sections. Four (4) orchestra ceilings.

ORCHESTRA PIT

(see Diagram B)

Width 28' or 58'

Depth 13'

Three separate sections: Center, Left, Right. Each section operates on its own "Gala" Lift and can be positioned in any combination of three levels.

1. Main floor seating level, accommodating a maximum of 108 persons.
2. Stage level, extending the stage 13 feet.
3. Orchestra level, accommodating a pit orchestra.
4. The Center section at orchestra level for a medium pit orchestra with left and right sections at audience level, seated.
5. The Center section at stage level has stage extension with left and right sections at audience level, seated.

DRESSING ROOMS

(see Diagram C)

- All dressing rooms are located on stage level
- All dressing rooms are equipped with lighted mirrors, sinks, toilets and showers.
- All dressing rooms may be paged from stage and have video ports for House Cams.
- Two 'star' dressing rooms (one person each with video monitors/CATV and paging) are off stage, adjacent to the green room.
- Four 'principle' dressing rooms (up to 4 persons each) are located along the far upstage corridor.
- Two 'chorus' dressing rooms (up to 8 persons each) are connected by an additional make-up/dressing area, which can accommodate an additional 11 people.
- Two backstage offices are available for promoter or production use. Phone and DSL lines are available. Contact the stage manager or event coordinator for current rates and service.
- A laundry room is available with three stackable washer/dryer units.

FLY SYSTEM / RIGGING

- Single purchase counterweight system
- Locking rail located on the pin rail stage right
- 82 line-sets, ladder truss batten, hung on 6" centers
- Pipe length: 70' with 3' extension on each end
- Arbor/weight capacity per line: 1500lbs.
- Lower loading gallery: 75'
- Upper loading gallery: 83'- 6"
- No permanent electric pipes
- Winch overhaul available for all battens
- Floor blocks are "Live." Line transfer weight: 100lbs.

HOUSE DRAPES

- 6 - black borders (65'W x 15'H)
- 6 - sets of black legs (10'W x 45'H)
- 1 - midstage traveler – black
- 1 - full stage blackout drop – black (65'W x 45'H)
- 1 - full stage scrim – black sharktooth (65'W x 40'H)
- 1 - full stage bounce drop – fabric (65'W x 45'H)
- 1 - cyclorama – natural muslin (65'W x 45'H)

HOUSE CONSOLE

The house console is an ETC Expression 3/1200, maximum 1536 dimmers, 1200 channel, 600 cue maximum. Accessories include: remote focus unit, remote video interface, with 2 - 14" monitors patchable.

HOUSE CONTROL DISTRIBUTION

The house is wired with 24 – ETC Net2Nodes, conveniently located throughout the stage house and audience chamber. These are 2 input and/or output DMX ports, which convert DMX data from/to ETC Net2 protocol. A dedicated Dell Computer is provided to program each port to a separate DMX universe, and/or starting dimmer assignment, as required for a production. These ports have two female 5 wire DMX connectors, unless noted, and are located as follows:

- 3 - Down stage right (1 male)
- 2 - Mid rails, stage left
- 1 - each:
 - Down stage left
 - Upstage left
 - Upstage right
 - Mid rail stage right
 - Orchestra pit, center
 - A - Cat (Canopy near)
 - B - Cat (Canopy far)
 - C - Cat (Bridge)
 - D - Cat, left and right (Perch left and right)
 - Follow spot booth
 - Lighting booth
 - Second balcony (Grand Tier) center
 - Third balcony (Family Circle) center
 - A box (near box) first balcony (Dress Circle) ceiling, left and right
 - A box (near box) third balcony (Family Circle) floor, left and right
- 1 - 4 input or output portable Node is also available. This can be used for Universe distribution or as an "optical splitter" replacement.

PLEASE NOTE: This house is wired to the ETC 5 wire DMX standard. The house has a very limited supply of data cable.

HOUSE DIMMERS

The house is wired dimmer per circuit.

All house dimmers are DMX universe 1:

- Dimmers 1-12 Curtain warmers
- Dimmers 13-396 Production dimmers
- Dimmers 409-422 Dedicated concert lights
- Dimmers 428-480 House lights
- DMX universes 2 and 3, (dim 513-1536) are unassigned.
- DMX universe 4 (dim 1537-2048) are run/work lights.
- DMX universe 5 (dim 2049-2560) are in house que lights
- All other DMX universes are unassigned.

LIGHTING EQUIPMENT

UNITS

8	Altman Spectra CYC 100 LED
8	5 degree ETC Source Four 750 watt
48	10 degree ETC Source Four 750 watt
37	19 degree ETC Source Four 750 watt
37	19 degree ETC Source Four 575 watt
50	26 degree ETC Source Four 575 watt
50	36 degree ETC Source Four 575 watt
20	50 degree ETC Source Four 575 watt
60	15-30 degree ETC Source Four Zooms 750 watt
120	ETC Source Four Par, with full lens sets (WFL, MFL, NSP, VNSP), 575 watt
30	Altman PAR-56, MFL, or WFL, 500 watt
8	Altman 75 8" Fresnel 1000 watt
6	Altman 14" Scoop, 1000 watt
30	7.5' MR-16 mini-strips, WFL, 500 watt per circuit, 4 circuits
10	8' PAR-56 strips, MFL, 1500 watt per circuit, 3 circuits

NOTE: All units with pipe clamp, color frames and safety cables.

UNIT ACCESSORIES

60	6-1/4" Top Hat
60	7-1/2" Top Hat
11	CityTheatrical Source Four Template Holder, A size
13	CityTheatrical Source Four Template Holder, B size
1	Source Four Drop-ins Iris
8	50 lbs Boom Base
8	10' Pipe

HOUSE AUDIO SYSTEM

Mixing Consoles

- Main: Digidesign SC48, 48 inputs/32 outputs
- Backup or monitor board: Soundcraft Series Four, 40 mono inputs/4 stereo inputs

House EQ/Processing:

- 3 BSS 9088 DSP-II – SoundWeb (green)

Speaker clusters:

- 8 Turbosound TQ-440-SP Center
- 2 Turbosound TQ-440-SP Left
- 2 Turbosound TQ-440 SP Right

* self powered

* Left- Center- Right

Low End Box - Turbosound TQ-425

Front Fill - turbosound TCS-10 (non-permanent)

Sky Fill JBL - AM631S164

Underbalcony Fills:

- 3 zones (Orchestra level, Dress Circle, and Grand Tier and Family Circle)

Subwoofers: Turbosound TQ-425

- Non-Permanent

Processing Effects:

- 1-DBX 1066 Compressor/Limiter
- 1-Lexicon MXP-500 Effects Unit
- 2-Klark-Teknik DN-360 Dual 31-Band EQ
- 2- DBX266 Compressors/Limiters
- 1-Yamaha SPX 2000 Multi-Effect Processor

Playback:

- 1-Denon T620 CD Player / Cassette Combo
- 1-Sony MDS-E58 MiniDisc Recorder
- 1-Tascam DA-302 Dual DAT Recorder

Monitor Wedges

- 8 JBL SR-4702X Wedge Speakers

HOUSE AUDIO SYSTEM (continued)

Wired Microphones:

- 4- AKG – C1000
- 4- AKG – C414bB/Uls
- 6- AKG – C535
- 1- AKG – GN15E
- 6- Crown – PCC-160
- 6- Sennheiser – MD 421
- 1- Shure – Beta 52
- 1- Shure – Beta 56
- 2- Shure – Beta 57
- 1- Shure – Beta 91
- 4- Shure – Beta 98 D/S
- 10- Shure – SM 57
- 6- Shure – SM 58
- 2- Shure – SM / 58 switched
- 8- Shure – SM 81
- 4- Shure – SM 87a

Wireless Microphones:

- 3- Shure – U4D Dual Receiver
- 6- Shure – U1 Bodypack Transmitter with Sennheiser MKE2/TA4F
- 6- Shure – U2/Beta 58 Handheld Transmitter

Direct Boxes:

- 6- Countryman – DT-85
- 4- Beringer – Ultra DI-100

HOUSE AUDIO SYSTEM (continued)

Stands:

- 6- Chrome Straight Stand w/ 10" Round Base
- 2- Short Stand w/ 10" Round Base
- 4- Tripod Stand w/ Boom
- 16- Tripod Stand w/ Telescoping Boom
- 4- Short Telescoping Tripod Base
- 4- Telescoping Booms
- 4- Short Stand w/ Boom – Round Base
- 4- Tabletop Stand
- 1- Short Tabletop Stand

ClearCom:

- 18- 501 Single Channel Beltpack
- 20- CC95 Single Muff Headset
- 1- Lightweight Headset
- 1- Telephone Headset

Portable Equipment:

- 1- Soundcraft EPM8 Portable mixer
- 1- Mackie 1402 VLZ Portable mixer
- 1- Yamaha OLV-96 Soundboard
- 1- Sony CDP- CE575 5 Disc Changer
- 2- Ultimate - Telelock Tripod Speaker stands
- 2- QSC K10 Series Portable PA speakers

Cable Runs:

- DSL to FOH 175 feet
- DSR to FOH..... 275 feet
- Control Booth 275 feet
- DSR to Spot Booth..... 250 feet
- DSR to Fly Floor..... 50 feet
- Stage Crossover 100 feet
- DSL to Center Balcony Rail 200 feet
- DSR to Center Balcony Rail 200 feet
- Sound Power to DSL 0 feet
- Sound Power to DSR..... 125 feet
- 4 dry lines to spot booth

Sound Power:

- Primary: 1- 100 Amp, 3 Phase – DSL
- Secondary: 1- 200 Amp, 3 Phase – North wall of Loading Dock

Fox Cities Performing Arts Center Line Set Schedule

SHOW

Rep Plot

0'0" is the plaster line. There is a 1 foot fire curtain pocket between the plaster line and the teaser.

This area must remain unobstructed at all times.

Line #	Feet	Meters	House Hang	Weight	Show Hang	Notes	Inches	CM
AH	1' - 0"	0.3	Main Header / Teaser	6		Can not be struck	12	30
AL	1' - 6"	0.46	Hard Legs	49		Can not be struck	18	46
GD	2' - 8"	0.81	Grand Drape			Can not be struck	32	81
1	3' - 10"	1.17	Main Border	5			46	117
2	4' - 4"	1.32	# 1 Orch. Strip Lights	18			52	132
3	4' - 10"	1.47	1st Electric	13			58	147
4	5' - 4"	1.63					64	163
5	5' - 10"	1.78					70	178
6	6' - 4"	1.93	2nd Electric	13			76	193
7	6' - 10"	2.08					82	208
8	7' - 4"	2.24	Border	5			88	224
9	7' - 10"	2.39	Legs	8		Double Set	94	239
10	8' - 4"	2.54	# 1 Orchestra Ceiling	30 + 11			100	254
11	8' - 10"	2.69					106	269
12	9' - 4"	2.84					112	284
13	9' - 10"	3					118	300
14	10' - 4"	3.15					124	315
15	10' - 10"	3.3	Border	5			130	330
16	11' - 4"	3.45	Legs	4			136	345
17	11' - 10"	3.61					142	361
18	12' - 4"	3.76	# 2 Orch. Strip Lights	18			148	376
19	12' - 10"	3.91					154	391
20	13' - 4"	4.06					160	406
21	13' - 10"	4.22					166	422
22	14' - 4"	4.37	3rd Electric	18			172	437
23	14' - 10"	4.52					178	452
24	15' - 4"	4.67					184	467
25	15' - 10"	4.83	# 2 Orchestra Ceiling	30 + 11			190	483
26	16' - 4"	4.98					196	498
27	16' - 10"	5.13					202	513
28	17' - 4"	5.28					208	528
29	17' - 10"	5.44	Border	5			214	544
30	18' - 4"	5.59	Legs	8		Double Set	220	559
31	18' - 10"	5.74					226	574
32	19' - 4"	5.89					232	589
33	19' - 10"	6.05	# 3 Orch. Strip Lights	18			238	605
34	20' - 4"	6.2					244	620
35	20' - 10"	6.35					250	635
36	21' - 4"	6.5					256	650

Line #	Feet	Meters	House Hang	Weight	Show Hang	Notes	Inches	CM
37	21' - 10"	6.65					262	665
38	22' - 4"	6.81	4th Electric	17			268	681
39	22' - 10"	6.96					274	696
40	23' - 4"	7.11	# 3 Orchestra Ceiling	30 + 11			280	711
41	23' - 10"	7.26	5th Electric	17			286	726
42	24' - 4"	7.42					292	742
43	24' - 10"	7.57					298	757
44	25' - 4"	7.72	Border	5			304	772
45	25' - 10"	7.87	Traveler	27		Track 13/Goods 14	310	787
46	26' - 4"	8.03					316	803
47	26' - 10"	8.18	RP Screen	4			322	818
48	27' - 4"	8.33	# 4 Orch Strips	12			328	833
49	27' - 10"	8.48					334	848
50	28' - 4"	8.64					340	864
51	28' - 10"	8.79					346	879
52	29' - 4"	8.94					352	894
53	29' - 10"	9.09					358	909
54	30' - 4"	9.25	6th Electric	18			364	925
55	30' - 10"	9.4	# 4 Orchestra Ceiling	30 + 11			370	940
56	31' - 4"	9.55					376	955
57	31' - 10"	9.7	Border	5			382	970
58	32' - 4"	9.86	Legs	4			388	986
59	32' - 10"	10.01	Black Scrim	4			394	1001
60	33' - 4"	10.16	Cyc	6			400	1016
61	33' - 10"	10.31					406	1031
62	34' - 4"	10.46	7th Electric	18			412	1046
63	34' - 10"	10.62					418	1062
64	35' - 4"	10.77					424	1077
65	35' - 10"	10.92					430	1092
66	36' - 4"	11.07	Bounce	6			436	1107
67	36' - 10"	11.23	Black Out	12			442	1123
68	37' - 4"	11.38					448	1138
69	37' - 10"	11.53					454	1153
70	38' - 4"	11.68					460	1168
71	38' - 10"	11.84					466	1184
72	39' - 4"	11.99					472	1199
73	39' - 10"	12.14					478	1214
74	40' - 4"	12.29					484	1229
75	40' - 10"	12.45					490	1245
76	41' - 4"	12.6					496	1260
77	41' - 10"	12.75					502	1275
78	42' - 4"	12.9					508	1290
79	42' - 10"	13.06					514	1306
80	43' - 4"	13.21					520	1321
81	43' - 10"	13.36					526	1336
82	44' - 4'	13.51				Damaged/unusable	532	1351

THRIVENT FINANCIAL HALL STAGE

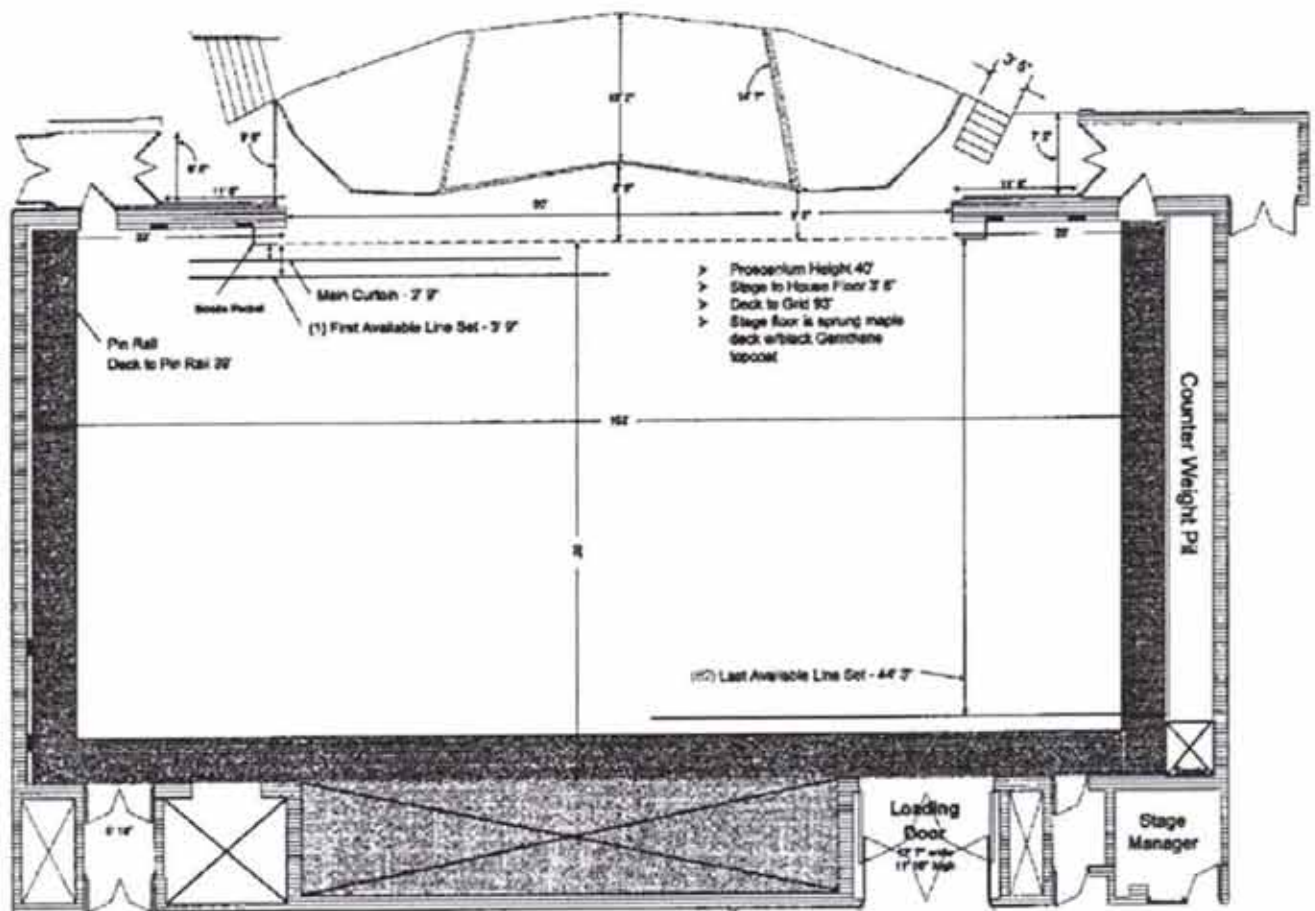


DIAGRAM A

MAIN LEVEL FLOOR PLAN

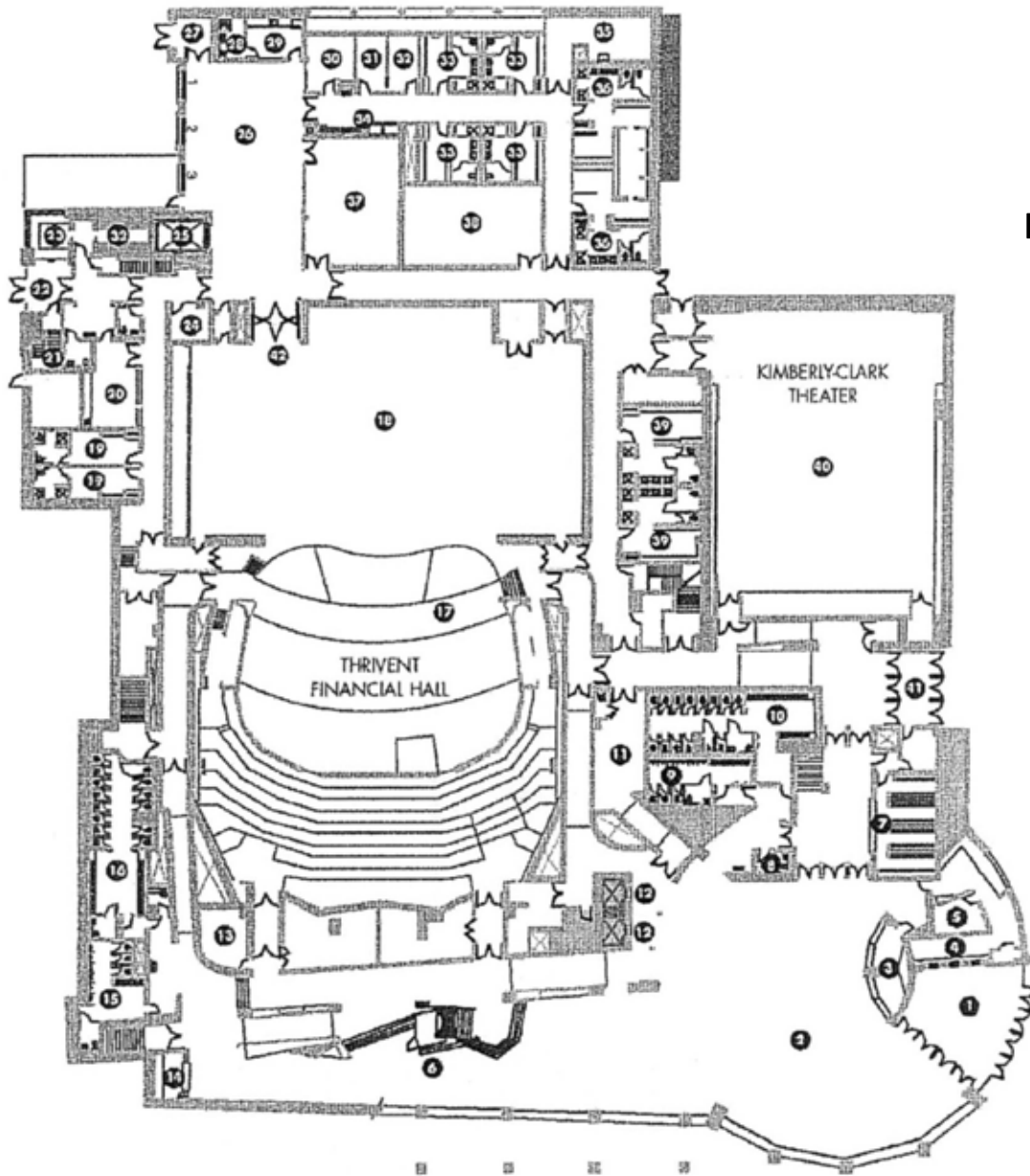


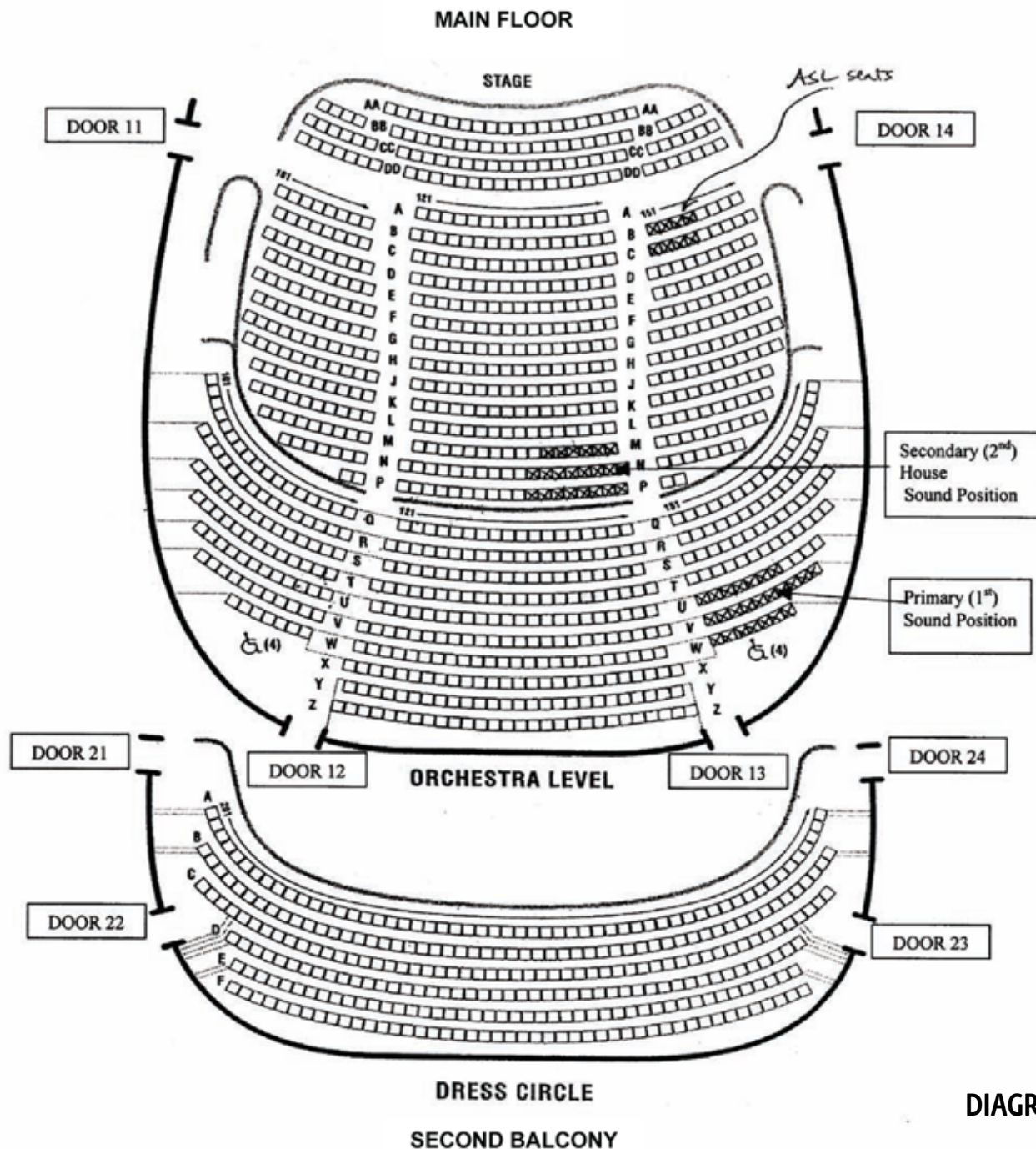
DIAGRAM B

SITE MAP KEY

- | | | | |
|----------------------------------|---|---|--|
| 1. Front Entrance | 11. Catering Kitchen | 22. Stage Door | 33. Four Person Dressing Room |
| 2. Main Lobby | 12. Passenger Elevators | 23. Security Desk | 34. Vending Machine |
| 3. Bar | 13. House Manager's Office | 24. Technical Stage Manager's Office | 35. Laundry Room |
| 4. Ticket Service Area | 14. Bar | 25. Service/Accessibility Elevator | 36. Chorus Dressing Room with restroom and showers |
| 5. Ticket Office | 15. Men's West Public Restroom | 26. Loading Dock Area | 37. Catering, Hair, Props or Storage |
| 6. Information Desk | 16. Women's West Public Restroom | 27. Trash Room | 38. Storage (unavailable) |
| 7. East Coatroom | 17. Audience Chamber Orchestra Level | 28. Crew Restroom | 39. Studio Theater Dressing Room |
| 8. Public Restroom | 18. Stage | 29. Stagehand Crew Room | 40. Studio Theater Main Level |
| 9. Men's East Public Restroom | 19. Stars' Dressing Rooms | 30. Director's Office | 41. Division Street/Valet Entrance |
| 10. Women's East Public Restroom | 20. Green Room | 31. Scheduling Coordinator's Office | 42. Load In Doors 12'7" wide x 11'10" high |
| | 21. Exit Stair Down from Administration | 32. Visiting Production/Company Offices | |

THRIVENT FINANCIAL HALL

ORCHESTRA LEVEL / DRESS CIRCLE LEVEL SEATING



THRIVENT FINANCIAL HALL

GRAND TIER LEVEL / FAMILY CIRCLE LEVEL SEATING

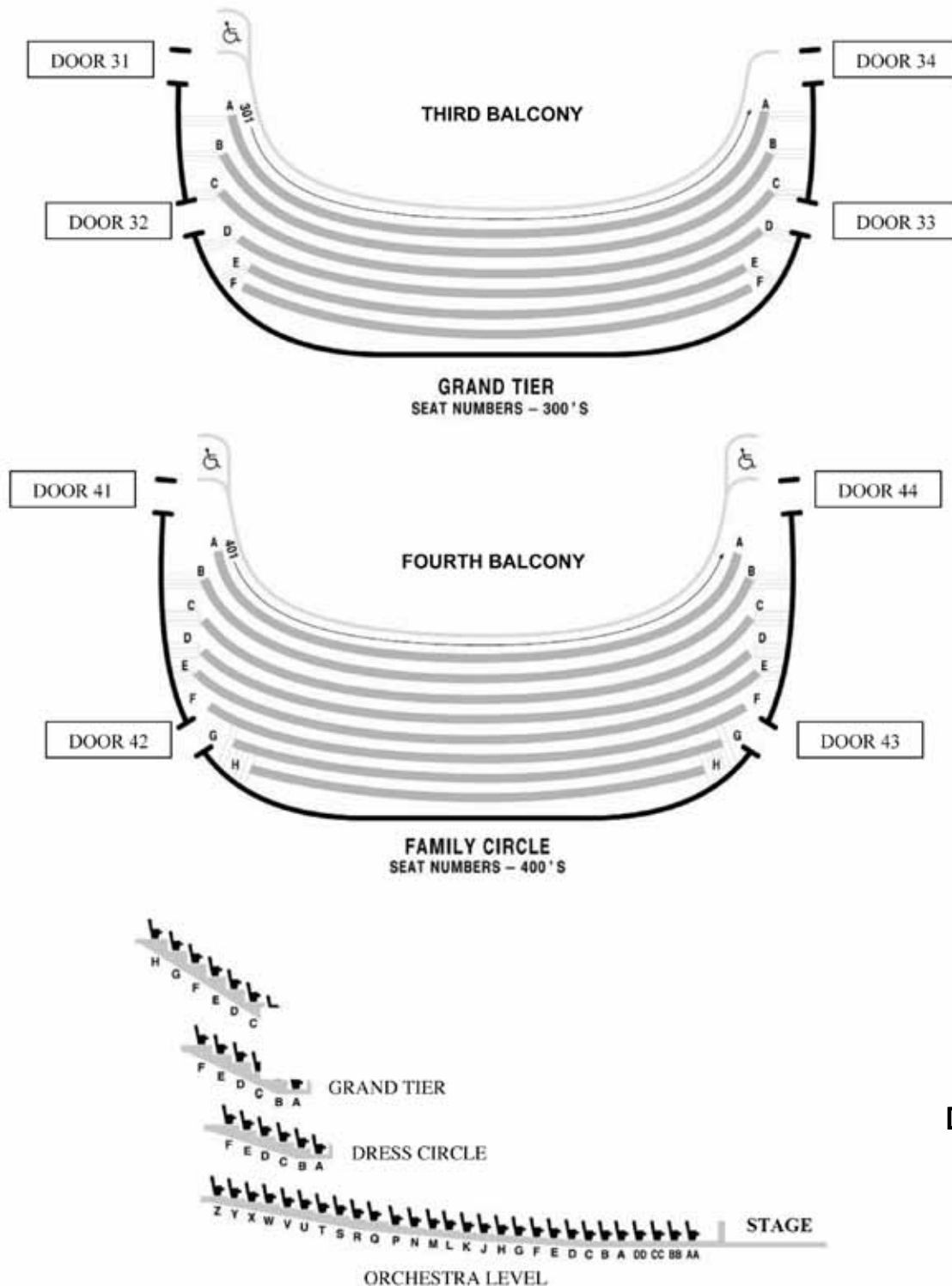


DIAGRAM C(2)

AREA MAP

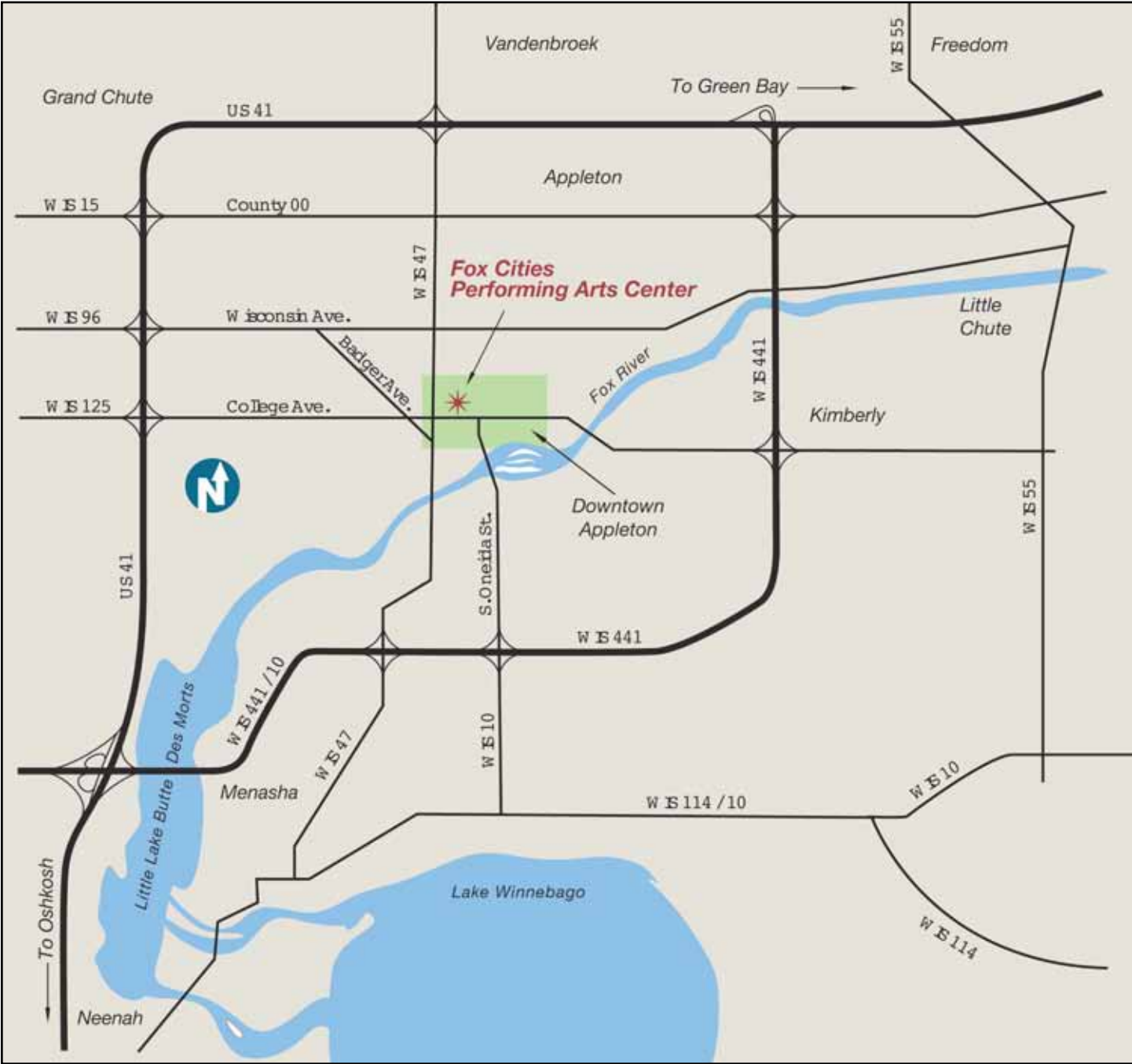


DIAGRAM D

DOWNTOWN APPLETON MAP

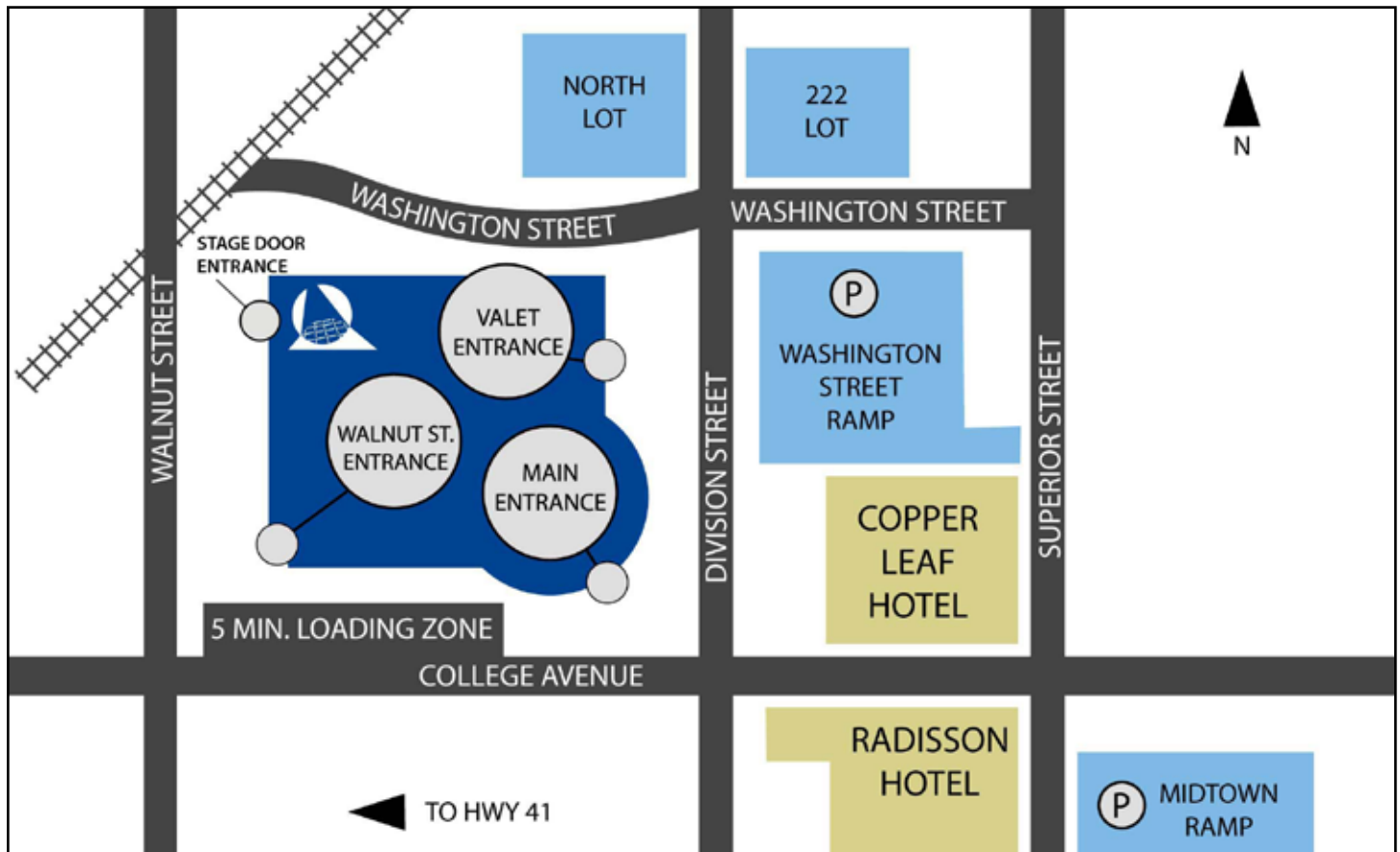


DIAGRAM E

SITE MAP

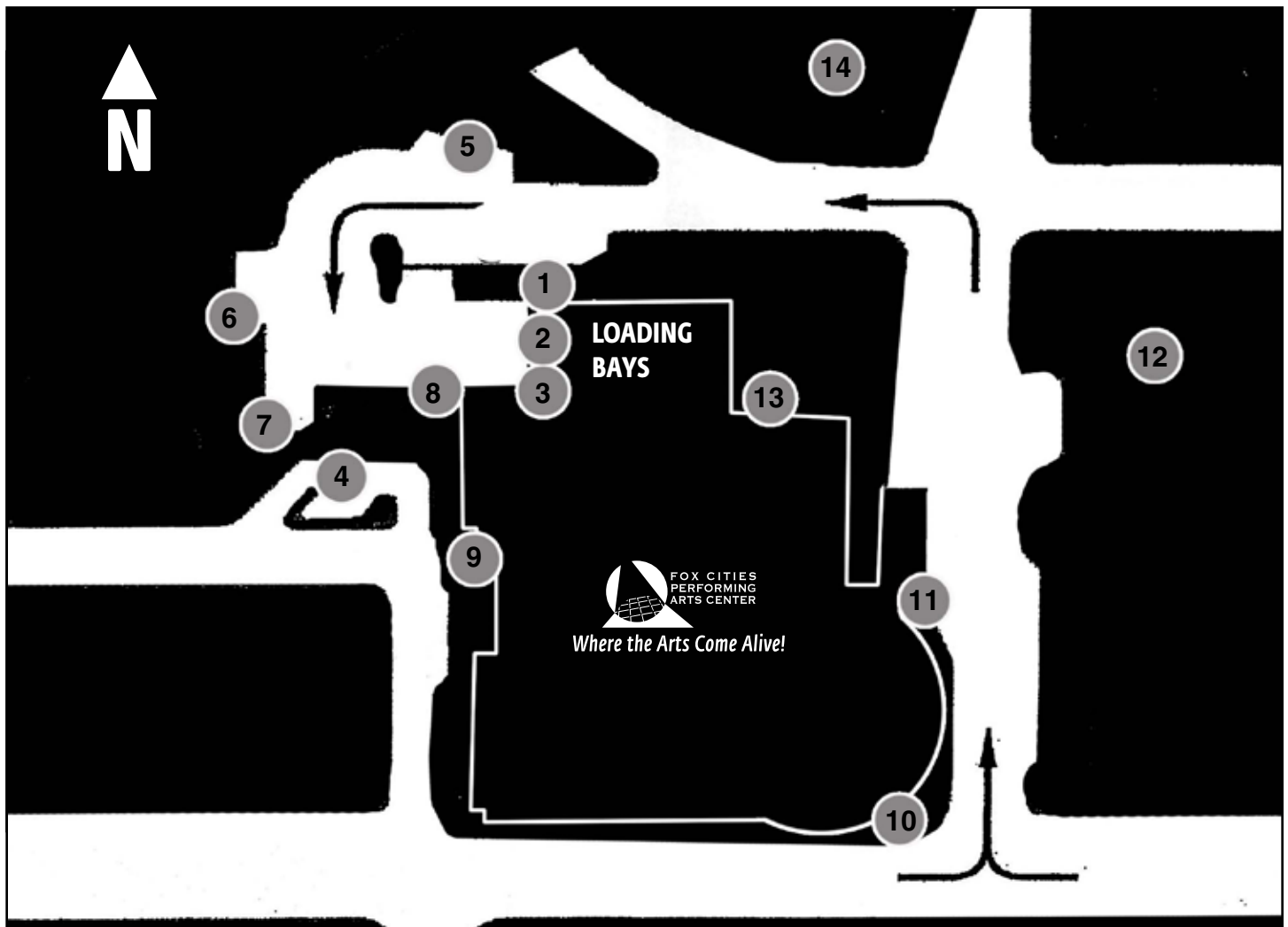


DIAGRAM F

SITE MAP KEY

- | | |
|-------------------------------------|---|
| 1. Dock | 8. Stage Door |
| 2. Dock | 9. Administrative Entrance |
| 3. Ramp | 10. Main Entrance and Ticket Office |
| 4. Administration Temporary Parking | 11. Valet Entrance |
| 5. Reserved Staff Parking | 12. Washington Street Ramp |
| 6. Shore Power | 13. Kimberly-Clark Theater Loading Area |
| 7. Bus Parking | 14. North Lot |

RULES AND REGULATIONS

GENERAL RULES

HOLDING DATES: Once a date has been cleared and a first hold status is granted, the Center will hold the date for a maximum of thirty (30) days without a Use Agreement. After that time, the date will automatically be released with or without notification from the Center.

CANCELLATION BY USER: Should User cancel the event covered under this agreement, no deposit refund shall be made and the full User fee as called for by this agreement shall be payable by User to the Center as liquidated damages, not as penalty, and User agrees to also pay any reimbursable expenses incurred by the Center in connection with the event covered by this agreement.

INDEPENDENT CONTRACTOR: The User signs this agreement as an independent contractor and not an employee of the Center. This agreement shall not be interpreted as creating a partnership or any other kind of joint undertaking or venture between the User and Center.

VACATE PREMISES: User shall vacate the premises no later than the date and time listed on the contract. The Center reserves the right to dispose of any equipment left beyond the contract date and time and to bill User for any costs associated with such disposal.

DAMAGE TO PREMISES: User shall be responsible for any and all damages to the Center premises caused by acts of User or User's agents, employees, patrons, guests and artists whether accidental or otherwise. User further agrees to leave the Center premises in the same condition as existed on the date User took possession, ordinary wear and use excepted. Any additional charges incurred because of an unusual amount of post-event cleanup will be borne by the User and shall be a part of the final settlement by User.

THEFT OR LOSS: The Center shall not be responsible for losses by User, its agents or employees or ticket holders due to theft or disappearance of equipment or other personal property. For questions regarding lost and found, contact the administrative office at (920) 730-3782.

PUBLIC SAFETY: The User shall neither block nor obstruct the sidewalks on premises and entrances to halls, stairs, lobbies and audience chambers. User further agrees not to bring onto the premises any material, substances, equipment or object which is likely to endanger the life of, or cause bodily injury to, any person or which is likely to constitute a hazard to property thereon without the prior approval of the Center. The Center shall have the right to refuse to allow any such material, substances, equipment or object to be brought onto the premises and the further right to require its immediate removal if found. User will at all times conduct its activities with utmost regard for public safety, and will observe and abide by all applicable regulations and safety-related requests by the Center or duly authorized governmental agencies.

Trucks at the loading docks will not be allowed to idle engines. Diesel fumes from idling engines are introduced into the building creating both health risks and breathing discomfort to Center employees and guests.

- Shore power is available for units requiring long-term parking.
- Electrical outlets are available next to and between the loading-dock doors for short term loading and unloading of trucks.

TICKETING: All tickets for events at the Center must be sold through the Center's ticket office and Ticketmaster. General admission tickets may not be issued for events in Thrivent Financial Hall and Kimberly-Clark Theater. The Center does not allow for the sale of tickets through consignment.

OPERATIONS

REHEARSALS: During rehearsal periods, Users shall prohibit their personnel from entering areas of the Center other than the specific contracted space and related support areas (i.e. dressing rooms, restrooms). Users may occupy seating provided the rules concerning no refreshments are adhered to strictly.

OPEN REHEARSALS: During any scheduled rehearsal, the User may not permit guests or observers not directly affiliated with the performance to enter the Center. The presence of more than twenty five (25) persons not directly connected with the performance will cause the rehearsal to be considered a performance with the attendant change in rental rates, stagehand rates and the hiring of additional staffing.

PARKING: For events in Thrivent Financial Hall and Kimberly-Clark Theater, backstage parking is limited to five (5) spaces in the loading dock area. Permits are required and can be obtained from your event coordinator. All other numbered spaces are reserved for employees and parking in any of these spots will result in the vehicle being towed away at the owner's expense. Additional parking, or parking for events that are not in Thrivent Financial Hall and Kimberly-Clark Theater, is available in a city parking ramp located on Division Street.

STAGE AND ROOM CONFIGURATION: At the conclusion of the User's activities in the Center, the areas of use will be returned to a normal or neutral configuration at the expense of the User.

DELIVERIES: Delivery of materials belonging to the User prior to event will not be accepted by the Center staff without previous arrangements and possible additional charges to User. The Center makes no guarantee that storage will be available to receive materials arriving early.

SOUND LEVELS: In compliance with OSHA, sustained sound levels in excess of 95 Db for a 2-hour period will not be permitted in the Center as measured by Center staff using a professional sound meter on setting "C."

HOUSE OPENING: Patrons may not be admitted to the lobbies until 60 minutes before the advertised curtain time.

EQUIPMENT

USE OF EQUIPMENT: All Center equipment must be operated exclusively by Center personnel at prevailing rates.

EQUIPMENT/SERVICES: User shall pay for equipment or services requested or required based on current rate sheet. Additional charges may apply for services or equipment that are unavailable or not in inventory. Use fee includes heat/air conditioning as appropriate for the season, non-theatrical lighting, electricity and janitorial services.

FLAMEPROOFING: All scenic materials used on the stage of the Center must conform to the Uniform Fire Code regarding flame-proofing.

STAGE FLOOR: The use of nails, screws or other penetrating fastening devices in the stage floor is prohibited. The use of rosin or other floor treatments directly on the stage floor is prohibited.

SIGNS AND POSTERS: Signs or posters may not be displayed in any manner either inside or outside the facility, except where proper tack boards or easels are provided by the Center. The use of tape, tacks, nails or staples on any wall, window or door surface is prohibited.

FOOD AND BEVERAGE

CONCESSIONS: The Center reserves unto itself or its assigned agents the exclusive right to sell or dispense food and beverages. No free samples of food, beverage or any product may be given away or otherwise distributed without the prior written approval of the Center. The Center requires all social and private catered events to use the services of approved caterers. A list of approved caterers is available upon request.

ALCOHOL: As an authorized Class B license holder, the Center is responsible for the serving of alcoholic beverages in all areas of the Center. The Center shall supply all product and labor necessary to provide alcoholic beverage service to guests and artists. Current beverage prices are available upon request. Per City of Appleton regulations, any unconsumed alcoholic beverages cannot be taken from the Center.

AREAS OF USE: Food and beverages are permitted, however per City of Appleton regulations, unconsumed food must be removed and disposed of by the caterer. Clients may not 'carry out' any food or beverage for their later consumption.

STAFFING

USHERS: Ushers, greeters and ticket takers are available by request or as required by the Center. Visit our web site at foxcitiespac.com to see the current rate sheet.

BARTENDERS: Center bartenders are required for the serving of alcoholic beverages on Center property. For all non-ticketed events, User will pay for bartenders. Please visit foxcitiespac.com to see the current rate sheet.

UNION STAGEHANDS: The Center contracts with the I.A.T.S.E. Local #470 for stagehands. Stagehands are required to use any technical or staging equipment in the Center including, but not limited to, sound, lighting and rigging equipment. The Center retains the right to determine the appropriate number of stagehands for User's event.

All performances involve a minimum of three separate labor calls: the load in, the performance and the load out. Upon the receipt of an accurate event timeline and description, the Center will provide an estimated labor bill. User will be billed actual usage, including any overtime or meal penalties.

SECURITY: House security is available as requested by the User or required by the Center. The Center will also arrange for additional security upon request. All security arrangements will be made by the Center and any additional security charges will become part of the User's final settlement. Firearms, knives and other weapons of any kind may not be carried, displayed or used by any person, other than security personnel authorized by the Center.

TIMEFRAME: All staffing levels for bartenders, stagehands and security must be determined two (2) weeks prior to the event. No additions, deletions or changes may be made to staffing levels after this point without penalty.

MARKETING

ON PREMISE ADVERTISING: All advertising space at the Center is the exclusive property of the Center. No signs, banners or other advertising media may be displayed at the Center without the prior written approval of the Center. Banners hanging in the Center are permanent installations and will not be removed or relocated.

OBJECTIONABLE MATERIAL: If the event contains any materials or content that may be viewed by any segment of the community as being morally objectionable, or appropriate for adult viewing only, the Center reserves the right to require the User to include in all advertising a phrase, acceptable to the Center, that alerts the potential ticket buyer to the maturity of the theme or actions.

PERFORMANCE INFORMATION: User will provide a description of the performance(s) to enable the Center staff to better inform the public about User's event. This description should include the total running time, plot synopsis, specific musical works, some biographical information on artist(s), number and length of intermission, special sight line or acoustical variation, etc. or whatever, in User's judgment, a patron may typically wish to know about an event.

CORRECT ADVERTISING COPY: The User agrees that all advertising of any type – newspaper, radio, television, posters, heralds, flyers, brochures, etc. – will contain the following information:

1. The true and correct name of the presenting agency of organization
i.e. Country Music Stars, Inc. presents.... abbreviations are not acceptable.
2. The correct institutional name of the Center and the specific name of the theater in which the event will take place:
i.e., "Fox Cities Performing Arts Center, Kimberly Clark Theater, etc."
3. Information and tickets: Ticket Office (920) 730-3760
4. All advertising must be sent for approval to info@foxcitiespac.com or call (920) 730-3782

FOX CITIES PERFORMING ARTS CENTER LOGO: User is required to use ad mats indicating the proper identification of the Center name and logo when they appear in any advertising, posters, heralds or any other promotional materials, the logo must always accompany the name of the theater in the Center. Please contact the Center at info@foxcitiespac.com or (920) 730-3782 for further information.

MEDIA: The Center requires 24-hour written notice of any media coverage planned for User's event.

MARQUEE AND WEBSITE: Only ticketed, public events are promoted on the website and the marquee in front of the building. Certain limitations apply and the Center is solely responsible for the amount of space, wording and date of advertising on the marquee. All Users must complete and sign the required contracts prior to the start of any promotion for the event.

SPONSORS: The Center allows User to obtain sponsorship for their event, provided it does not conflict with the Center's current sponsors or contracts. All sponsor proceeds obtained by User are retained by the User. User sponsors may be recognized in marketing materials created by User but will not be included in any Center marketing materials. All promotional materials referencing the Center must be approved before distribution to the public. Should a conflict in recognition arise, recognition of the Center's sponsors shall take priority over User's sponsors.

The Center offers predetermined locations for banner and signage recognizing User's sponsors in our lobby spaces. Artwork for banners or signs must be approved by the Center two weeks prior to User's event. For Thrivent Financial Hall, the Center has space for one lobby banner that is 3' wide by 7' tall. For the Kimberly-Clark Theater, the Center has a space for one entrance hallway banner that is 96" wide by 18" tall. Banners can be purchased from Digiprint (contact Scott Peterson at (920) 427-6789) or Van Lanen Printing (contact Rob Butler at (800) 569-8265.)

ADDITIONAL RULES

SMOKING: Smoking is not permitted in the Fox Cities Performing Arts Center. Due to Fire Department regulations, lit matches or lit lighters are also not allowed anywhere inside the Center. As of July 5, 2010, in accordance with Wisconsin state statute 101.123(2); smoking in all public places and workplaces is banned. The Center has defined the following locations and distances to be no smoking areas:

- All internal building areas
- 25 feet from the ticket lobby exterior doors
- 25 feet from Division Street entrance
- 15 feet from Walnut Street entrance
- 15 feet from the stage door entrance
- Entrance 21, Walnut Street access door
- Administration entrance door

Cigarette receptacles have been moved to accommodate these new distances. Any person who violates the statute is subject to a \$100-\$250 fine along with reimbursement of a possible fine to the Center of \$100.

MERCHANDISE SALES: Subject to approval of specific merchandise by Center management, User may sell souvenir items relevant to the public performance(s) in designated lobby areas. The Center is required to withhold five percent (5%) Wisconsin sales tax from all sales at the Center. The Center shall receive a commission of thirty percent (30%) of gross sales after tax if the Center is required to provide personnel to sell. The Center shall receive a commission of twenty-five percent (25%) of gross sales after tax if User provides personnel to sell. User must notify the Center at least thirty (30) days prior to the engagement, to make arrangements for merchandise sales. Please contact Gerald Henley, director of theatrical productions, (920) 730-3768 or ghenley@foxcitiespac.com to coordinate sales.

ANIMALS PROHIBITED: The User shall not bring or allow any animals or birds, including animal performers and pets, into the facility (with the exception of service dogs) without the prior written approval from the Center.

HELIUM BALLOONS: The User shall not bring or permit to be brought into the facility any helium or other lighter-than-air balloons or similar objects.

ADDITIONS OR REVISIONS: Center management reserves the right to amend these rules and/or to supplement them at any time, in its sole discretion. Such new or revised rules and regulations shall be effective and binding upon Users immediately after Users have been given notice of such changes, verbally or in writing, or by any means of communication.